

# *Your Legal Guide to AI*

## How to implement AI in your business

Dr. Avishay Klein  
*Head of Privacy,  
AI and Cyber Department*

# AI and Your Business

Artificial intelligence (AI) and machine learning (ML) are widespread and can play a major role in different aspects of your business.

AI tools exist within a complex ecosystem

This legal guide will serve as a set of basic action points for using, acquiring, and integrating AI tools and systems into your business.

## HOW?

- 1 AI tools improve and optimize business processes and day-to-day tasks
- 2 Common and free tools (such as Bard, ChatGPT, etc.) provide employees a productivity boost
- 3 Commercial AI models can be customized for specific business purposes and benefits

Gain a blueprint for your company's AI strategy

Learn about the major risks and difficulties in AI use

Understand basic yet critical risk mitigation options

# Identifying AI Tools and Risks

Managing AI risks requires first **identifying** the AI tools being used. This will enable you to consider the actual risks and decide what type of AI use is acceptable in your workplace.



## How to identify the risk:

- 1 **Map** the relevant AI tools and the departments using them
- 2 Clearly **define the purpose** for each tool's use
- 3 **Classify the type of data** and its sensitivity as relevant to each tool
- 4 **Be aware** of the limitations and main fallacies regarding each AI tool you use



# Human Oversight

AI tools can provide outdated and even erroneous and baseless results (AI hallucinations).

AI can also produce results that reflect a bias toward an individual, a group, or a collection of attributes.

Setting clear rules on human involvement when using AI tools can improve your ability to rely on their output and ensure an ethical approach to AI.

**Set in place internal policies for data validation**

**Consider involving a human to decide on the final action taken at points in which significant decisions are made**

**Ascertain the ethical impact of using AI tools on labor relations (e.g., hiring, layoff, etc.)**

**Perform periodic audits of decisions made using AI tools**



# Keep Data Privacy in Mind

AI-based systems often require wide-scale use of personal information. The use of AI creates threats to such data, especially when utilized as training data for an AI tool.

It is important to remember that AI systems may be subject to privacy laws and regulations, and violations may result in significant enforcement measures.



## How to mitigate privacy risks:

- 1 Only use personal data when it is necessary and relevant to the desired purpose
- 2 Limit the use of sensitive data, such as health information, financial data, etc
- 3 When possible, use anonymized or aggregated data
- 4 Conduct a data protection impact assessment (**DPIA**)



# Secure Your Data

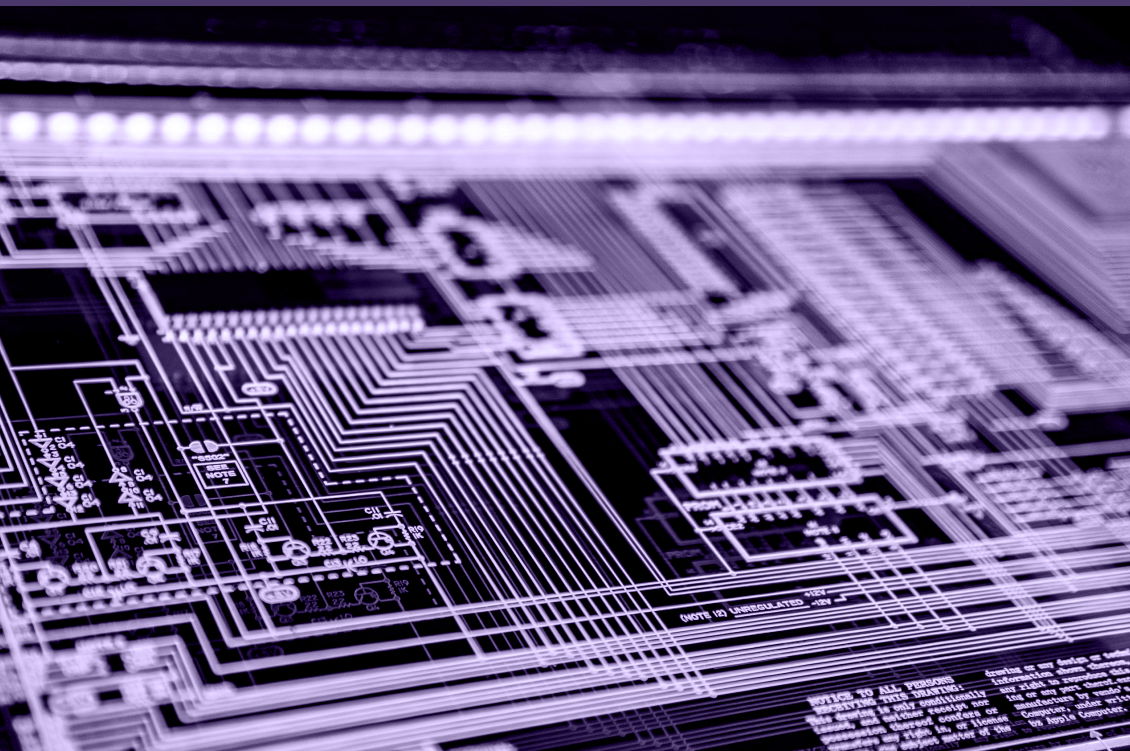
New technologies always create new security exposures. AI makes it easier for bad actors to undertake phishing attacks and spread deepfake videos, among other malicious activities.

Companies must take both organizational and technological security measures to avoid the loss of critical trade secrets and the leaking of personal information, as well as heavy fines.



## How to ensure your data is secure:

- 1 Only the people who need to access the AI tools and have the proper credentials to do so should be able to access them
- 2 Protect the data sets used to train and improve AI tools. Consider encrypting such data sets
- 3 Certify that appropriate safeguards are used in the supply chain
- 4 Formulate a strategy to respond quickly and effectively to any breach of confidential data
- 5 Add clauses to employment agreements regarding the safeguarding of trade secrets and confidential data when using AI





# Check Your Vendors

Ensure that relevant information about AI systems' operations and characteristics is available to you.

This will allow you to effectively choose the relevant vendors in view of the risks, possible misconceptions, and other issues with the tools.

To deal with the supply chain risks in AI systems, make sure **adequate contractual terms** and **a proper vetting process** regarding privacy and AI compliance are in place.

*Your vendors should:*

Draw up and update technical documentation

Establish risk management processes throughout the entire life cycle of the AI system

Have a system that is sufficiently transparent to users and can be effectively regulated by humans

Design and develop the system to have an appropriate level of accuracy, robustness, and cybersecurity

Your agreements with vendors should also contain express covenants of liability for compliance with legal and regulatory standards, as well as indemnity and liability obligations for damages resulting from reliance on the technology.

# Familiarize Yourself with Evolving AI Regulations

AI laws and regulations are being developed all around the globe, including the European AI Act; the US Executive Order on Safe, Secure, and Trustworthy Artificial Intelligence; and more.

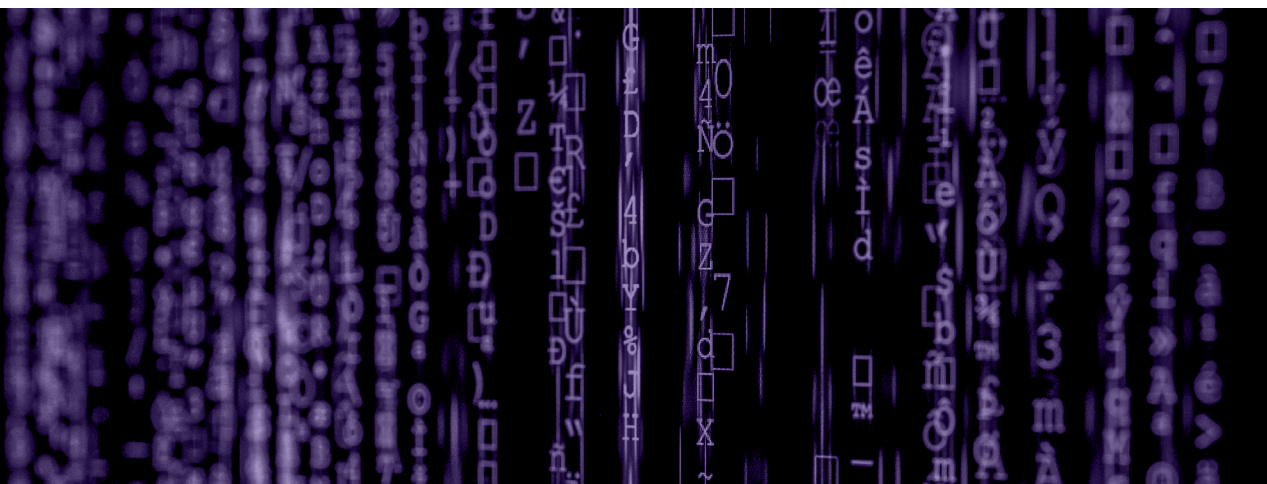
Various legal frameworks in the fields of privacy, IP, consumer protection, financial regulation, and labor law are also applicable when using AI tools.

Compliance with such regulations and standards is important from a business perspective, but is also essential to avoid enforcement actions and heavy fines.



## How to navigate this ever-changing legal field:

- 1 Closely **monitor** regulatory developments and consider their applicability to your business
- 2 **Consult** with privacy and AI professionals to assist you in “translating” the legal requirements to actual tasks
- 3 **Prepare** an action plan aided by legal advisors to ensure compliance with the emerging AI standards and regulations, as well as with other relevant regulations





# Train and Inform Your Employees

Uninformed or unsanctioned use of AI tools may increase the risk to your company.

Employees using or developing AI systems or relying on their information must be educated on AI use and follow a company's internal guidelines.

*We recommend that such education will include at least the following:*

- 1 Stressing the importance of the separation between personal and professional uses of AI in the workplace
- 2 Examples of the common fallacies possible in the tools used, as well as the importance of effective human supervision
- 3 Do's and don'ts regarding the use of personal and proprietary information



# Create an AI Policy

A comprehensive internal policy on AI use can serve as a powerful tool in an organization.

The policy will serve as a reference point for employees, as a basis for training material, and as proof of responsible use of the various AI tools.

## Pillars of the policy:

- 1 The principles determining the AI policy
- 2 The type of data to be used (or not used) as input for AI systems (both proprietary and free-use systems)
- 3 An updated risk assessment of the AI tools used by the company
- 4 The procedures implemented to mitigate any relevant risks
- 5 An employee training plan
- 6 Vendor vetting and new AI system procurement guidelines
- 7 A review-and-update mechanism for the policy



**BARNEA**

## *Barnea Jaffa Lande's AI team*

### *Contact Information*



**Dr. Avishay Klein**  
*Head of Privacy,  
AI and Cyber Department*  
[aklein@barlaw.co.il](mailto:aklein@barlaw.co.il)



**Adv. Masha Yudashkin**  
*Privacy, AI and Cyber Department*  
[myudashkin@barlaw.co.il](mailto:myudashkin@barlaw.co.il)

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YOU**

**Barnea Jaffa Lande & Co. Law Offices**  
[barlaw.co.il](http://barlaw.co.il)  
**Electra City Tower, 58 HaRakevet St.**  
**Tel Aviv, Israel. T. +972.3.6400600**